Safety Program Template – Foundation Safety Policy



TYPE COMPANY NAME HERE

Safety Program [Publish Date]

Safety Professional: **NAME OF SAFETY PROFESSIONAL**

Purpose Statement

TYPE COMPANY NAME HERE understands there is a strong, documented link between active safety and health programs and low rates of occupational injuries and illnesses. Companies with effective safety and health programs have significantly lower injury and illness rates than those that do not. A comprehensive safety and health program helps to organize all of the hazard-specific safety and health programs we are required to have, including:

Examples listed here…

Federal OSHA strongly recommends that employers have a general safety program, and we want each employee to know our company guidelines for workplace safety, which is why a corporate decision has been made to develop this general safety program.

Roles and Responsibilities

Everyone is responsible for making the safety program work. Everyone at TYPE COMPANY NAME HERE should be able to explain his or her role in creating and maintaining a safer and healthier workplace.

For All Employees at TYPE COMPANY NAME HERE

Everyone must follow safety rules at all times. When employees are in other departments, they must follow all safety and health rules for that department.

An employee’s first priority is to perform each job task safely. If an employee is unsure how to perform the task safely, he or she must consult with their supervisor.

Employees must wear personal protective equipment (PPE) as required for their protection and maintain the PPE in a sanitary manner.

Employees must promptly report any safety and health hazards they observe to their supervisor or a Safety Committee representative provided in the table below.