

# BETTER BUSINESS: Goal Setting & Achieving



## Key Takeaways:

- Learning methods to improve how goals are set to ensure they are done effectively
- Utilizing techniques such as routines, schedules, and organization in ways that produce results

## Course Description

Goals are something that has been continually discussed in society. You must have career goals, life goals, weekly goals, daily goals, and so on. While goals are important, their value can be degraded by failed ones and overemphasis in general society. This is why we have created this course: to help you set purposeful goals that actually impact your life. We hope that we can equip you with skills and techniques that improve the value of goals in your life, not drown them out.

We have created and gathered methods that you can utilize to ensure that goals are achievable and inspire you. Our step-by-step process ensures that every goal you set leads to results by providing guidelines for effective planning. You will learn categorizing techniques to guarantee that your time is spent effectively and therefore, enjoyably. The last thing anyone wants to hear is that they have just wasted a workday on a task not due for six months. In the development of this course, we evaluated and addressed common concerns and pitfalls of goal setting. From our research, we have carefully constructed methods and takeaways that you can practice daily. Through the implementation of animated videos, tips, quizzes, and additional resources, our hope is that we can help you advance in the workforce more effectively. We want to increase your faith in goals by improving how you set them.